



Cambridge University Amateur Dramatic Club

Meeting Minutes, 23rd October 2016, 6.00pm, Dressing Room

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Meeting Commences: 18.10

1. Apologies for Absence

Received from: Rebecca Vaa and Alice Brightman.

Present: Ellie Mitchell, Saskia Baylis, Catja Hamilton, Alan Egan, Alex Barnett, Oscar Yang, Lewis Scott, Will Bishop, Toby Molyneux, Sheanna Patel, Emma B-P and Jack Rowan.

2. Minutes and Matters Arising

Jack Rowan would like Ellie Mitchell to qualify Lewis Brierly's statement on band membership in last week's minutes further.

- a. Non-Students.

A discussion is had regarding the use of the theatre by non-students.

3. Action Points

- a. Will Bishop to ask Andrew if he would be interested in offering free tickets for the Freshers' Shows' casts and production teams for the Tuesday or Wednesday performances, ideally the Tuesday one.

Will Bishop forgot because he's silly. However, Lewis Scott did mention it to the Producer and points out that we need to notify those involved in the Freshers' Plays ASAP in order to avoid last year's Stockwell Fustercluck.

Action Point: Oscar Yang to contact the Freshers' Shows Producers to get a list of names.

- b. Everyone to bring a list of musicals they would like to enquire about the rights for not to next week's meeting, but the one after that (30th October).

Ellie Mitchell reminds everyone about this.

- c. Ellie Mitchell to find a date for constitutional review.
She suggests Week 5 as there appears to be nobody on committee involved in shows that week.

Action Point: Ellie Mitchell to do a doodle poll to work out the best day.

Action Point: Everyone to do their constitution homework.

- d. Catja Hamilton to speak to Jamie Rycroft about informing Producers of who may need print codes.

She has spoken to Jamie Rycroft and he seemed quite in favour of just telling people the print code, because he can order things on account with production team members cannot not let them print. Jack Rowan points out that the two situations aren't analogous – when ordering on account, management know how the money is being spent. At the end of the day it is the theatre's policy though. Ellie Mitchell points out that the difference between giving only the Producer the print code to give out to people, and management giving the print code out to people, is where the fault lies if someone misuses the print code. It should be down to the Producer to ensure correct usage, not management.

4. Show Reports

- a. *Teahouse* (ADC Theatre, Show Contact: Will Bishop)

S – 41%!

P – they have two previews out, rehearsal photos are up, Facebook things are going well and programmes are on their way.

A – rehearsals all seem to be going well still.

T – get-in is behind schedule; they had fewer hands than expected but friends have been contacted and the cast has arrived to help out.

Ellie Mitchell gently breaks the news to Will Bishop that the P in SPAT stands for production, not publicity.

- b. *exile* (ADC Theatre, Show Contact: Rebecca Vaa)

No show report received, but sales are low and publicity was not sent to Lewis Scott for approval.

Action Point: Lewis Scott to publicise.

Action Point: Rebecca Vaa to chase up on show report.

- c. *24 Hour Plays* (ADC Theatre, Show Contact: Saskia Baylis)

S – N/A

P - Saskia Baylis met with the Producer this week and she has opened for a full production team.

A – we don't think actors should be auditioned in order to keep the event

more accessible.

T – N/A

d. *Panto* (ADC Theatre, Show Contact: Ellie Mitchell)

S – Remaining tickets are going on general release on 1st November.

P – Poster is almost ready; they're contacting Mary Beard regarding a cameo, and planning to launch isitpantoyet.co.uk

A – Musical rehearsals have started whilst the script is undergoing some minor rewrites following the read-through.

T – they've received lots of applications to fill technical teams and a build/paint plan is being put together this week.

e. *Rules for Living* (ADC Theatre, Show Contact: Oscar Yang)

S – sales are doing well without publicity, currently at 10%

P – Producer and team have been appointed, welcome emails sent, and a meeting is happening on Tuesday.

A – All cast have confirmed and a read-through is happening as we speak.

T – the team are due to meet this week to make plans.

f. *Bed* (ADC Theatre, Show Contact: Alice Brightman)

S – N/A

P – they are having a team meeting tonight.

A – All cast have confirmed.

T – they lost their SM and ASM to casting, but Saskia Baylis has promoted the DSM to SM and ASM to DSM, then offered some others ASM roles.

g. *Britannia Waves the Rules* (ADC Theatre, Show Contact: Lewis Scott)

Lewis Scott will get a proper show report soon. Quote: 'I met the guy today'.

Delivered as though said meeting took place in a shady alleyway.

5. Freshers' Shows

We discuss how we plan to maintain support for the Freshers' shows throughout term, and who should go to which get-in. We decide on the following:

Mainshow overnight, 12th Nov: Catja Hamilton, Alan Egan and Ellie Mitchell.

Mainshow set-in, 13th Nov: Toby Molyneux, Saskia Baylis (will also be around on tech day), Jack Rowan and Sheanna Patel.

Playroom set-in, 13th Nov: Lewis Scott and Will Bishop.

Lateshow set-in, 16th Nov: Saskia Baylis (for some of the day), Alex Barnett and Ellie Mitchell.

Emma B-P will be on rotation between the ADC and the Playroom. Oscar Yang, Will Bishop and Saskia Baylis to be around for tech rehearsals.

Action Point: Ellie Mitchell to email Jamie Rycroft to find out when meetings are happening so a member of committee can be at every meeting. Everyone to let those involved in the Freshers' shows know they can talk to Emma B-P if they don't want to talk to their rep or their Producer about any worries.

6. Show Selection

Sheanna Patel tells everyone that she will not be in the country for show selection this term. #wheresheanna?! She asks if anyone has any objections to Jack Rowan replacing her. No objections.

Both Lewis Scott and Oscar Yang would like to do show selection too. Will Bishop suggests rock paper scissors as opposed to the pitch and vote. Amusing, but we go for the pitch and vote. Oscar Yang's claws come out in a way nobody expected.

Quote from Emma B-P while timing pitches: 'I'm so incompetent.'

Quote from Oscar Yang: 'Lewis is old. I will bring new energy'. #savage

We take a vote and Oscar Yang is chosen to join the show selection panel.

Action Point: Sheanna Patel to email Mitchell Clarke to let him know.

Ellie Mitchell asks if there will be a female member of management there to balance out gender on the panel; Sheanna Patel says that Katie Hook will be there.

7. CUMTS Proposal

Sheanna Patel has met with Joe Beighton about the LTM. CUMTS would like to be involved in LTM selection as they were last year; this has been approved.

They have also asked about the possibility of co-funding LTM, due to their input in publicising the show and filling bands. They don't expect a 50/50 split, but would be interested in funding one department – perhaps Sound.

Alan Egan points out that Sound is one of the most expensive departments, and Jack Rowan raises the issue that LTM doesn't often actually make a lot of money and that it might therefore be an unwise investment for CUMTS.

We debate the reasons why we would like to and why we would not like to co-fund LTM

with CUMTS. We decide to discuss the matter further next week after finding out more about why CUMTS would like to co-fund; whether it is a financial or involvement matter.

8. Info List

Teahouse

e x i l e

Show applications

Workshops

9. A.O.B

Eleanor Mitchell

- a. Asks if we can make it clear to Producers that, just as with any other production team role on a Clubshow, publicity and rehearsal photography should be done by a student where possible. We can point them to the new Facebook page for theatre photographers.

Emma B-P

- a. Would like to check that her email is working as she thinks she may not have received emails that people have told her on facebook that they sent. Alan Egan checks everything.

Jack Rowan

- a. Says that our Senior Treasurer would like us to have a think about how we are planning to spend our reserves.

Action Point: Ellie Mitchell to put this on the Agenda for next week.

- b. Asks if we can have next week's meeting at 7 due to Show Selection.

Alex Barnett

- a. Says that she and Jack Rowan are thinking of starting a bi-annual alumni list keeping alumni updated on what the Club is doing. We agree that this sounds like a good idea.

- b. Asks if we ever bought the garden party photos.

Action Point: Ellie Mitchell to chase Mitchell Clarke up on this.

- c. Asks if she can buy membership cards in bulk as we could save £200 if we buy 1000. We discuss how this would prevent brand changes for a couple of years; however,

Jack Rowan points out that it is a significant saving and that even if some never got used, it's still worth it financially.

Sheanna Patel

- a. Was on a BME Creatives panel about lack of diversity in Cambridge theatre. She gives feedback of what was discussed – it has been suggested that we could do some BME specific freshers' outreach or even a BME Freshers' show. Directors have said they feel bad joining cultural societies on Facebook just to advertise auditions for BME parts, and it has been suggested that we could have a list with cultural societies on for advertising BME roles, or a BME Theatre Facebook group.

Will Bishop

- a. Has heard back from Robbie Taylor-Hunt about the fight training he is offering. He would like to do a 4 hour solid block but can split it across two weekends if we would prefer. He will need a larger space than the ADC; we should try to get the Blythe Room.
Action Point: Will Bishop to find a good date and source a room.
- b. Asks if Toby Marlow can run a composing workshop, perhaps during Panto.
Action Point: Will Bishop and Ellie Mitchell to arrange this.

Meeting Ends: 19.41