



Cambridge University Amateur Dramatic Club

Meeting Minutes, Sunday 20th November 2016, 6.00pm, Larkum Studio

1. Apologies for Absence

Received from: Will Bishop, Toby Molyneux and Saskia Baylis.

Present: Ellie Mitchell, Sheanna Patel, Alex Barnett, Alice Brightman, Rebecca Vaa, Oscar Yang, Jack Rowan, Emma B-P, Catja Hamilton and Amy Malone.

2. Minutes and Matters Arising

Minutes all fine.

- a. ADC Kitchen – Sheanna says that the Executive committee is very keen on us spending reserves on the kitchen and has suggested again that we half it with the Theatre. Ellie Mitchell raises the same point as was raised the last time we discussed this: do we don't really want to spend money on a room that we can get locked out of? We agree that we don't.

3. Action Points

4. Show Reports

- a. *24 Hour Plays* (ADC Theatre, Show Contact: Saskia Baylis and Oscar Yang)
Saskia to circulate report once received.
- b. *Panto* (ADC Theatre, Show Contact: Ellie Mitchell)
 - S** – Obviously wonderful.
 - P** – Tech and dress all planned; the team is happy.
 - A** – Sitzprobe was great! Jack Rowan: 'I've never been to a sitzprobe – I was like that doesn't sound very comfortable. What are they probing?' Run today went well too.
 - T** – An 'excess of people' at the overnight so it was super quick – so quick in fact that the CLX apologised. Set-In is going well; everything is pretty on schedule, no big hiccups with set. But there is one with sound – the band deck wasn't up on time for the sound get-in, but Sheanna's sound team is great so most of the critical stuff is done. However, Sheanna has just found out there

aren't enough monitors because set needs another monitor for the revolve and they've been given priority for safety. They do have adaptors to turn old computer screens into monitors coming but they're not here yet, so a solution needs to be found in the meantime.

- c. *Rules for Living* (ADC Theatre, Show Contact: Oscar Yang)

S – around 54% but 81% on final night!

P – Crew have been fabulous, get-out all went well. Everyone was brilliant! Producer is very happy – has said big thank you to committee and said they've loved their experience.

A – Cast was fantastic every night; Director very happy.

T – All went well!

- d. *Bed* (ADC Theatre, Show Contact: Alice Brightman)

No show report received.

- e. *Britannia Waves the Rules* (ADC Theatre, Show Contact: Lewis Scott)

No show report received.

5. Reserves

Jack Rowan asks everyone for suggestions on what to spend for Jack to look into over Christmas.

Alex Barnett has been looking into wireless cans. She has got two quotes, around £3500. She argues that wireless cans would help with safety when an SM needs to get to places without loads of cable, and would mean ASMs can be on cans too. John Evans is very in support of it. Ellie Mitchell and Sheanna Patel ask who would pay to maintain them, as we probably can't afford to. Alex Barnett says that John Evans is building a storage unit for cans sets that should help keep them safe; however Ellie Mitchell and Sheanna Patel both think that the theatre needs to agree to maintain them. Jack Rowan says he has spoken with John Evans about maintenance agreements for equipment bought by the Club and he seems to generally agree with the Theatre maintaining it.

Action Point: Alex Barnett to pursue this!

Ellie Mitchell asks if we can buy a camera, but it turns out the Theatre has one! We agree this should be publicised more widely.

Action Point: Ellie Mitchell to post on the Cambridge Theatre Photographers facebook group.

Emma B-P would like better blank firing gun. Alex Barnett has also spoken with John Evans about this (are they having regular tea and tech meet-ups???) and apparently a blank firing

gun is now very difficult and expensive to buy. It has had maintenance over the summer and is behaving better, but we can look into it.

Catja Hamilton would like us to look into buying a visualiser for big shows again. She has spoken to John Evans and apparently he knows of a really cheap form of software.

Action Point: Catja Hamilton to pursue this!

6. ADC Community

Sheanna Patel is currently developing a new code of conduct/procedure for using the Theatre with the Executive Committee, which we discuss the terms of.

7. New Student Writing

Rebecca Vaa has been asked by a lot of Freshers' how they can get involved with the drama writing scene and how they can develop or stage their work. She says that lots of other societies have writers' events but CUADC doesn't have someone actively in charge of organising any kind of writing event. There doesn't seem to be a visible community for writers, so could we possibly do something?

Ellie Mitchell suggests that we create a second event related to the 24 Hour Plays where people develop the play they wrote for that over the holidays and do a showcase of them or something similar in Lent. Alice Brightman suggests aligning with NOTES or a literary magazine like that.

Action Point: Ellie Mitchell and Rebecca Vaa to talk to Mitchell Clarke about this.

8. Winter Party

We decide upon a date – Friday 2nd – and a few logistics.

Action Point: Ellie Mitchell to confirm date with Mitchell Clarke and get organising!

9. Info List

Panto – day seats

Freshers' Plays

10. A.O.B

Oscar Yang

- a. Reviews have been really late; lots of the freshers' plays reviews came out on Friday/Saturday which is unacceptable.

Action Point: Oscar Yang to ask Mitchell Clarke to get in touch with the student papers about timings for reviews.

Alice Brightman

- a. There have been issues with getting into the Costume Store lately due to other users. The Queens' porters don't have a list of who can go down there. She would also like to buy more boxes to organise it due to safety/clutter issues. Amy Malone gives her the contact details for BATS president. Sheanna Patel says that the costume store came up again in the Executive committee meeting and asks if we can possibly clear some things out of it. Alice Brightman says that it doesn't really work like that, as people sort of creatively work out what they want while down there. Sheanna Patel says we do need to work out how much costume we have down there in order to find somewhere else to store it. The next phase of redevelopment involves creating more storage and rehearsal space, so a new costume store could come of that.

Alex Barnett

- a. The Panto SMs sister would really like to come to the get-out but would need Special Membership; she has experience/knows what she's doing. We vote to agree.

Rebecca Vaa

- a. Reminds everyone to reply to their secret santa email!

Sheanna

- a. Has received an email from a drama school saying they're doing some directing short-courses in December – she will forward to the Directors' list.

Meeting Ends: 19.32