



1. Apologies for absence

- a. Received from: Emily Burns (EB), Will Cartwright-Harwood (WCH), Jack Mosedale (JM), Charlotte Hamblin (ChH), Jamie Carter (JC), Celine Lowenthal (CL)
- b. Present: Hamish Greer (HG), Connie Harper (CoH), Pippa Scarcliffe (PS), Adam Smith (AS), Alex Palmer (AP), Rosanna Seal (RS), James Hutchings (JH), Ian Baker (IB)

2. Minutes and Matters Arising

- a. Minutes approved

3. Show Reports

a. Sophie Scholl – Jack Mosedale (JM)

- I. Committee is providing support and everything is now going ok.
- II. During the Wednesday freshers' shows recruitment meeting we'll have a mini Sophie Scholl recap to make sure things are still on track.

b. The Last Five Years – Emily Burns (EB)

Recruiting, Acting, Technical, Production, Sales

AS is slightly worried about ticket sales – at 16% at the moment. Plans in place to improve sales: lots of exit flyer-ing, hitting bar-night, trailer, newspapers.

c. The Bloody Chamber – Ian Baker (IB)

Recruiting, Acting, Technical, Production, Sales

- I. IB is slightly worried about publicity as they haven't ordered any yet.
- II. **General note:** we need to make sure we have a more streamlined method for providing the CUADC logo on the website, and for the informing publicists/producers of club shows that club approval (by AP) is needed. HG and AP to discuss and decide on a few basic logos (e.g. one for Cambridge, one for Edinburgh); HG to talk to Sam about it.

d. Enron – Charlotte Hamblin (ChH)

- I. IB has met with the production team over the weekend, they now have a TD, Rob Eager.
- II. Leo Cairns has been in touch with Rosanna about the poster (publicity is happening).
- III. An LD is still needed.
- IV. HG noted that sales are not as they should be: they need to focus on town



- V. RS to try to action set budget.
- VI. **General note:** We need to remain aware of their progress, but should also encourage the production team to take more responsibility for their show, and take care not to spoon-feed them.

e. The Snow Queen – Hamish Greer (HG)

Recruiting, Acting, Technical, Production, Sales

- I. JH has opened for technical positions on camdram.
- II. There are a few artistic issues with the script, but everything is generally fine.

f. Burlesque! – Pippa Scarcliffe (PS)

Recruiting, Acting, Technical, Production, Sales

- I. PS to make sure we stay aware of their set/technical issues as they have potentially complex set plans.

g. 24 Hour Plays – Celine Lowenthal (CL)

- I. Isaac Henrion has agreed to produce it, has opened for people to produce/direct/design, and is recruiting people to interview the applicants.
- II. HG noted the opportunity for an exciting online campaign.

4. Freshers' interviews and meeting to finalise teams

- a. Technical interviews are done. AS requested that notes from the interviews be put in the CUADC google docs folder
- b. SM interviews are on Wednesday
- c. Designer interviews on Monday
- d. Recruitment meeting on Wednesday; PS to schedule around the Design/Backstage Freshers' Drinks
- e. Director/Producer interviews on Tuesday. Niall Wilson may sit in on some of the directors interviews
- f. Fresher auditions: HG: they are going well so far, plenty of recalls. RS: note for future committees: make sure there are more than enough audition extract slips! – perhaps collect them after the audition?
- g. HG: Freshers' Friday went really well
- h. Freshers' List: HG will keep it active until after the Freshers' drinks events

5. Co-opting a new General Member

- a. Discussion about who we should co-opt; general committee agreement that it should be a second year (AP wants a tall blonde). PS to email HG list of potential candidates, to be forwarded to the committee. We will have discussed it with potential candidates by our next meeting.



6. Info List

- a. Sophie Scholl
- b. Last Five Years – say that it is selling out quickly
- c. Freshers' Drinks Events – this Wednesday 10th Design/Backstage, from 8 pm in the bar

7. AOB

- a. PS to use new action point system when sending out minutes
- b. Website: AS and JH noted that we need to move over the useful links from the old website to the new website, e.g. expenses form, logo.
- c. PS to organise meeting next week for the confirmed Freshers' Show crews, to take place before next Sunday's meeting

8. Date and time of next meeting:

Proposed date and time of next meeting: 7.45 pm, Sunday 14th October 2012