



# Cambridge University Amateur Dramatic Club

Minutes, 4<sup>th</sup> October 2015, 7.30pm Clubroom

Meeting Commences: 19.32

Choice of snack includes: Fish and chips

1. **Apologies for Absence**

Received from: Sheanna Patel

Present: Harry Stockwell, Lewis Scott (virtually), Josie Wastell, Jack Swanborough, Lydia Clark, Cat Watts, Jack Rowan, Sam Payne, Romilly Beddow, George Kan and Agnes Cameron.

2. **Minutes and Matters Arising**

- Edinburgh overall show report

C venues were problematic: they lacked adequate technical support, box office, management, lost props, lying. Shows were behind schedule.

(JW) However, they are possibly better than some other venues.

We all vote Rhys, our new technical manager, to honorary membership!

3. **Action Points**

None

4. **Show Reports**

(a) *Amadeus* (Week 1 ADC Mainshow, Show Contact: Lydia Clark)

**S** – At 16%

**P** – Publicity is being printed. Still need a costume designer. Agnes has been helping. Harry Stockwell happy to help out with picking some stuff up.

**A** – Rehearsals have been looking fabulous. Joe has learnt all his lines! Intensive rehearsal process has occurred.

**T** – Full technical team. Period harpsichord has been hired.

(b) *Frankenstein* (Week 3 Mainshow, Show Contact: Romilly Beddow)

**S** – Sales are ok, could be better. At 9% at the moment.

**P** – Publicity coming out. Edgy poster! Set meeting has happened.

**A** – Rehearsals start on Tuesday

T – Good technical meeting. Lacking a make-up artist. Agnes might have heard of someone who wanted to do lots of stuff.

(c) *Killer Joe* (Week 4 Corpus Mainshow, Show Contact: George Kan)

S – Doing fine.

P – Going well.

A – Not mentioned.

T – Full technical team. Lacking lighting designer, stage manager. Have got a publicity designer.

(d) *Panto* (Week 7 & 8 Mainshow, Show Contact: Cat Watts)

S – 60% released. 46% sales

P – script, set all going well

A – Auditions have just gone out. Could we all like it please so it is spread around.

T – Still no costume designer. This needs to be sorted.

Panto auditions on adc stall, on mailing list? No head of props.

5. **Freshers' Week (Harry Stockwell)**

Fun lighting design! Boards for posters and banners. Get-involved cards and brochure are arriving Tuesday morning. Revised termcards.

6. **Freshers' plays**

Interviews need to be done in pairs. Extra auditions can happen at the weekend. There will be a stage management workshop at some point in term and shadowing will occur. Emma has made a very fancy actors guide. Could have it at the freshers' fair and at the auditions. Steve Gage and Joe Beighton et al will be appointing an MD. "It is all about taking their tiny little hands and guiding them through this difficult time" Joe Spence. Agnes is going to do "Drink and Design" and will also have tours of the costume store. Directors chosen by Wednesday? This will probably be too tight a turnaround, especially given the written applications. But it needs to be decided. Could post term card through freshers' groups (Action: Jack Rowan?).

7. **Workshops**

Director workshops.

Jack R is going to hand out documents and meet for coffee. Freshers' hours and cake in the clubroom.

Mixture of reps and things people have said they are willing to do. These will be for all adc theatre members.

Set design workshop for Amadeus.

Need to set up a costume design workshop.

All ideas accepted for external workshops that might be beneficial.

8. **'These walls' funding**

Asked for funding - £3000 is coming from King's. But the producer emailed asking if we could fund some more. It is a launch of alumni though as it might be useful to get our name at. To be decided when we have more solid figures from them.

9. **Term goals**

Joe: more of a conversation across the wide-range of Cambridge theatre.

Agnes: the costume store, £175 for some vintage clothing. Need good quality women's clothing. BATS have had a revamp. Have a sort and tidy of the costume store (Action: Agnes Cameron)

Jack R: some handy guides. ADC production manual needs updating. To do: do rewrites. Marketing: no one has actually investigated what is useful. Jack R wants to do a survey. Discuss this Mitchell etc.

Lewis: codifying the brand. Has written a four page guide on how to do it. Talk about it next week.

Cat: doing drinks – a list of the weeks of the various drinks.

10. **Website**

To be deferred to next week.

11. **Info List**

Panto auditions

Amadeus

No fresher stuff as only a few people will be on there.

12. **A.O.B**

Richard Barnes is coming next week. Might be a good idea to discuss what to with the surplus.

Club dinner. Numbers? About 75 to 100?

Congratulations to Vicky for becoming Operations Manager!

Emails: some emails have lack of targeting. (Lewis Scott) Agnes thinks this is part of life's rich tapestry.

24 hour plays does not have an executive producer.

Killer Joe needs a fight choreographer. Could do it in a long afternoon.

Meeting Ends: 22:35