



Cambridge University Amateur Dramatic Club

Minutes, 25th October 2015, 7.30pm, Dressing Room 1

Meeting Commences: 19.35

Choice of snack includes: McDonalds including a controversial apple pie.

1. **Apologies for Absence**

Received from: Lydia Clark, Jack Swanborough, Sheanna Patel

Present: Harry Stockwell, Lewis Scott (virtually!), Josie Wastell, Cat Watts, Jack Rowan, Sam Payne, Romilly Beddow, George Kan and Agnes Cameron.

2. **Minutes and Matters Arising**

ARTS collaboration: this hasn't happened yet. Deferred to next week.

Large projects: The theatre can bid to the university for funding in five years' time.

Exec want to know students' opinions. Shall we build on top of the Larkum? Or build more space in the yard? What's the solution for the costume store in the intervening five years? Suggestions for electronic counterweights, better safety curtain, a drum revolve... Is there any space in the Playroom for nicer dressing rooms? Conclusion: Everyone very keen for more rehearsal space and costume store. Actors reps very keen for a revolve.

3. **Action Points**

Finding a SM for Killer Joe – Sam has nearly got one.

4. **Show Reports**

(a) *Frankenstein* (Week 3 Mainshow, Show Contact: Romilly Beddow)

S – selling well

P – good

A – good

T – good. Set finished, lighting focus has started at time of meeting.

55 tickets are on hold for freshers' shows. Coram Boy has a cast of 33 which makes this problematic. Talk about later.

(b) *Killer Joe* (Week 4 Corpus Mainshow, Show Contact: George Kan)

S – Looking pretty good – about 10%. Katurrah has a publicity programme planned.

P – Apparently they no longer have a fight choreographer. Joe has talked to someone outside Cambridge (Sam Brain) who requires £100 in her account by

tomorrow morning. Romilly has a contact called Victor who might be able to do it. She will forward Joe the email. If they can't get in contact with him by tomorrow Joe will pay Sam Brain out of his own account and we will reimburse him. It is to come out of the show's budget – will talk to Katurrah (producer) but most of it will come out of contingency. We will see if we hear back from Victor by the end of the meeting.

A – acting is wonderful. They are terrific.

T – Cat raises concerns about the safety of the risk assessment. Sam Payne still hasn't managed to find them a stage manager. He has someone in mind to ask.

(c) *Coram Boy* (Week 6 ADC Mainshow, Show Contact: Josie Wastell)

S – fine

P – they've had a production meeting and it's all going well. They also now have musical directors

A – The big cast is a little concerning but should be fine. Concerns also raised about rehearsal timescale which is projected for two rehearsals a week, which gives them only six rehearsals until they open. *Action point: George Kan to speak to the director to move things along.*

T – some ambiguity about who is in charge of the set. *Action point: Jack Swanborough and Agnes Cameron to make sure they know exactly what their roles are. It's quite clear, the set DESIGNER designs it and the set PAINTER paints it and the technical director builds it.*

(d) *Black Comedy* (Week 6 ADC lateshow, Show Contact: Jack Swanborough)

(no show report from Jack Swanborough. Poor form)

S – no idea

P- have had a big production meeting. Budget been set.

A - No idea

T- No idea

20:06 *George Kan and Agnes Cameron arrive.*

(e) *Frozen* (Week 6 Corpus Mainshow, Show Contact: Joe Spence)

S - probably fine

P – no publicity designer apart from someone who emailed Agnes Cameron a poster that could do with more work. (She doesn't know much because she has just been at a 24hr coding marathon) Bit of a problem also with the Frozen director who has asked a friend from home to design the poster, and also not communicating

well with the designers in terms of design decisions. The designers don't know what to do. No budget yet set.

Action point: Lewis to contact Frozen production and direction team as well as the Coram Boy poster designer.

Action point: Josie & Harry to meet Sam (producer) for budget meeting.

Action point: Agnes to email designers to encourage them speak up about their ideas.

Action point: George to chat to director about letting the designers have input

A – Some concerns but on track. Action point: George Kan to check on them, maybe popping into a rehearsal.

T- probably ok. Cat's friend is the TD so it should be good.

(f) Panto (Week 7 & 8 Mainshow, Show Contact: Cat Watts)

S – 1000 more tickets just put out.

P – Everyone is happy although they have just scrapped their publicity and are starting again. While they don't need publicity, we need them to do posters to keep up hype for next year. Action Point: *Let's make sure they do posters.* The programme designer they want to ask Rob Eager, so need to ask us first because he's an ex-student.

A – songs learnt, moving onto script, fully cast

T – they have everyone they need but the more the merrier

5. **CUADC member stash**

Cat would like stash for everyone. T shirts that say CUADC. Or possibly temporary tattoos. Agnes can make us one kimono per day – George says they look like duvets. Eleanor Mitchell wouldn't buy it. Emma BP would and is convinced that everyone would buy it. People would be more likely to buy ADC Theatre stash – can we collaborate? Maybe we should get Ryder and Ames scarves.

Action point: Cat to get in contact with Ryder and Ames and to talk to Mitchell about a stash collaboration.

6. **Freshers' shows & preparation**

- Sam Payne is meeting all the stage managers and doing a workshop with Frankenstein. What is this formatting even doing I'm sorry Lydia.

- George Kan to meet with all directors as said above

- Jack Swanborough and Sheanna Patel to check that all the TDs know what they're building and that they've been in contact with the designers

- Emma BP has had a really good week : she's also had all the people she sent rejection emails to replying to her, she's been replying with tips about auditions (some of them have got parts!) and about what kind of actor they are.

7. **Financial Policy**

Deferred again.

8. **Website**

Ben arrives 20:39 laptop in hand. Sheanna Patel also arrives. Ben has not been invited to the meeting. He needs to be on the invite list.

Agnes is not a fan of the front page in terms of human-computer interaction design. The links are not cohesive.

Harry wants a participant or audience entry page that directs different groups to different parts of the website. Emma suggests participant/audience/get involved because it's confusing for freshers.

Agnes wants bubbles and flashing text. Ben vetos it.

Harry wants to be able to click on Sam's face and find out about Sam.

Joe wants hilarious GIFs of people hammering things.

Harry knows nothing about websites. What kind of timescale are we looking at? Ben says maybe 3-4 weeks to do something cool.

Everyone wants buttons on peoples' faces on the poster.

Ben goes back to make the show happen and patch the birdies. Harry is a fun sponge and bans Frankenstein chat.

9. **Info list**

Frankenstein

Applications including non-text applications info

Panto tickets

Killer Joe

10. **A.O.B**

- Emma BP: has been in contact with company Sleeping Trees (physical comedy) re workshop for no limit of people. They will contact her properly when they're not on tour. They would usually do a show then a workshop so would need a performance space. Something to find out more about.

- Cat: budget increase for care packages. Approved: to be between £5 and £15 at Cat's discretion

- Romilly: we need more membership cards. We need to order them this week.

Harry has a new design.

- Jack Rowan: Wistla (app) could be used by CUADC to advertise workshops as well as shows. ADC management are using it. Can we put it on D&P list as a new way to advertise shows. Harry says he thinks it's a waste of time. Lewis can't give an opinion because it's Apple only. People are sceptical about its longevity and therefore its worth.

- Harry: show selection starts next weekend. He will email out tonight asking everyone to send an application for Tuesday. Vote by email. You can't do it if you're looking to apply. If this person is male it will be an all-male panel.

Meeting ends: 21:05