



Cambridge University Amateur Dramatic Club

Minutes, 15th March 2015, 7.30pm Clubroom

Meeting Commences: 19.35

Choice of Snack Includes: Creme eggs

1. **Apologies for Absence**

Received from: Romilly Beddow, Sheanna Patel

Present: Harry Stockwell, Lewis Scott, Sam Payne, Josie Wastell, Jack Swanborough, Cat Watts, Jack Rowan George Kan, Agnes Cameron

2. **Minutes and Matters Arising**

Handovers

Club screws: we have found a way round the VAT issue. It would be run solely by the club TD. Issues: cheaper or better screws? The Technical manager would allow this to go ahead, but only for club shows. Ideally the solution would be for sundries to stock gold screws but the current stock is worth £100-200. In 6 months time they will stock new screws. The technical manager says we need to pay them off.

However the theatre manager is surprised they still stock bad screws.

Action: see what the theatre wants to do and see if a compromise might be reached (Jack Swanborough). However they should not be paid off.

Webmaster: Peter Birch no longer wants to do it. Jack Swanborough could do it in the interim. Needs to be co-opted within 2 weeks.

Action: Jack to be appointed for now but alternatives to be consulted (Harry Stockwell).

Costume store: Agnes Cameron has talked to some people willing to help tidy it.

Lost property needs to be addressed as valuable costumes often get lost in that process. *Action*: speak to the theatre for first right to it (Harry Stockwell and Agnes Cameron). Costumes left in the theatre: there should there be somewhere to put them before shows.

Action: it might be an idea to have a box for big shows in the dressing rooms as a place to put it. Ask management about it. (Harry Stockwell)

3. **Action Points**

Ensuring there is someone to drive the van: Harry Stockwell has spoken to people but no-one obvious is definitely going. It needs to be investigated.

4. **Show Reports**

(a) *Accidental death of an anarchist* (Week 1 Corpus Mainshow, Show Contact: Agnes Cameron)

S – None

P – Have got a producer but not a big production team. Need more technical people. Lewis Scott has not heard from them about Publicity which could be an issue. Will he need rights? Not heard from them about budgets.

(Should Agnes be the show contact as she is on it? Will keep her for it for now)

A – Emailed actors for casting

T – Need more technical people. Put up an advert. Jack Swanborough will speak to them about it although they do have Jack for set. Pitch was 'utilising all the technical capacity of corpus'.

(b) *Turn of the Screw* (Week 3 ADC lateshow, Show Contact: Jack Rowan)

S – No sales as yet

P – Have got a producer

A – half cast

T – only got a set designer so far but that is all. This was their main concern.

Budget: Harry Stockwell has spoken to them about it. They won't need rights. Action: Harry Stockwell and Josie Wastell to have a meeting about budget.

Side note: no shows need rights!

(c) *Othello* (Week 4 Mainshow, Show Contact: Emma Blacklay-Piech)

(Emma was absent so information was limited)

S – Some sales?

P – they have a producer.

A – auditions have happened and seems to be cast

T – No idea. However they don't seem to have a team yet.

Josie and Harry had a budget meeting.

(d) *Midsummer Night's Dream* (Edinburgh, Show Contact: Sam Payne)

S – Doesn't apply

P – Advertising for a large production team. Looking for venues. Seemed on it in the

meeting.

A – auditions in week 1

T – want lighting and sound designers need good sm. Ambitious for an Edinburgh show Flats in the audience in the round. Ideally they want somewhere called the monkey house.

Note: Harry is bulk applying for venues for the shows. For this show we are trying to get a larger venue. Action: Let them know about problems with noise in venues.

(e) *Midnight Cafe* (Edinburgh, Show Contact: Lewis Scott)

S – Doesn't apply

P – They don't have a venue. Director isn't available for part of the run.

A – Good cast

T – not opened for technical positions. Want a technician and stage manager. Want a bed on metrodeck.

Venues pleasant and Paradise Green are their ideal choices but are there problems? They asked if they could go for the 2nd half so the director could be there for some of it.

(f) *Picasso Stole the Mona Lisa* (Edinburgh, Show Contact: Sheanna Patel)

S – Doesn't apply

P – Full cast and crew

A- Cast of 6

T – Some team. Don't have a stage manager. Josie Wastell: feel they need more technicians.
Midnight and Picasso: C venues have had applications all week.

5. **Executive committee meeting**

Auditorium ventilation: main priority is ventilation but opportunity to do other things – opportunity for lighting gantry. Lighting bridge! (Sam looks tearful from happiness)
Need to get contracts in for this. Management will be dealing in it.

Richard Barnes mentioned opportunities for storage – this could potentially be a new costume storage area. It will not be complete until summer 2016. (This dark period for the theatre needs to be thought about.)

Agnes Cameron mentioned the need for there to be some investment in costume in the meantime preferably. Would be good to have a dedicated fabric store. Would like money to spend on costumes. Would it be worth having a camp on it (Catt Watts). Maybe ask BATS whether we could have a padlock for a certain wardrobe. We currently do not know who owns what.

Action: Ask BATS about locked storage. A meeting of Harry Josie and Agnes should happen early next term. Over Easter: tidying and laundry (£20). There are also rails on order. Find rails: will decide later on what needs doing after meeting along with camp.

Playroom security also discussed; ETG have paid their coach; Accounts received; Productions reports discussed (they were great!); Programme approved which is good; Recruitment of the theatre manager, they approved that!

Archives: report on archives. Management now send posters to UL to be catalogued. UL will take anything relating to the club however they won't catalogue it but will store it. Romilly needs to catalogue Edinburgh shows

6. **Actor workshops**

Action: Actors workshops to be deferred until next term so we can discuss it with a actor's rep's present.

Actor's lounge: It has been proposed by a member that we might want to make an actor's lounge: it would have some money to pay for professional actors to come and do workshops. Cat Watts said we can't make the decision without actor's reps but also creates divisions. It would be better to do workshops generally. It is not the same as a CUADC workshop – these aim to be open to everyone.

Action: probably should run workshops of our own from the profits rather than on the bar after the club dinner. Matters arising – look at organising actor's workshops.
VOTED AGAINST as a proposal.

7. **Club Nights**

This would be to change ticket code to Wednesdays and have drinks in the bar afterwards for everyone. Could put it on a joint poster. Designed only to be on CUADC mainshows. Not much point for this term to do it as a get-involved thing. There should be Club social event this term. General event however not a specifically club event.

Action: social event this term week 2 Wednesday but for Lewis Scott and Cat Watts (and Lydia Clark) to work on.

8. **Social and outreach secretary: what is it?**

Suggestions:

Keeping tabs on the workshops and get-involved drives.

Supervise a second get-involved drive in Lent.

Posters for get involved drive should be put up at suitable times each term, e.g. applications and after show selection when Producers are looking for teams.

Action: Cat to liaise with management and produce poster with Lewis – this should be brought to committee before being put up

Theatre open days: possibility of large shows having an open house towards end of get in, open rehearsal in Larkum at same time to show people what actually goes on for a real show on a normal day

Role social – social secretary to coordinate organisation of role drinks by respective reps

Garden party and Club Dinner – normally headed up by Secretary, social secretary should assist where required for these events

Clubshow 'care packages' during get in? Biscuits/sweets etc? (Agnes Cameron suggests salad instead) Cards for production team?

Action: points above to be talked through in more detail closer to get involved time
n Michaelmas

9. **Garden Party**

Lydia Clark proposes thinking about garden party as far in advance as possible.

Action: Small meeting first with Harry and Cat. Committee asked for any good suggestions of garden party venues at Colleges etc.

8. **Info List**

To be done.

9. **A.O.B**

Please do not make the club office untidy.

Josie Wastell: stash - no rugby shirts?

Committee trip – to be talked about next term.

Meeting Ends: 9: 41pm